

About the College

Foundation & Growth

Chakdaha College affiliated to the University of Kalyani was born on the 21st of November, 1972 in the cradle of suburban Bengal and has grown over the years into a leading and prestigious UG academy teaching Hons and General courses in Humanities, Science and Commerce subjects. By its academic discipline and a sustained record of toppers in almost all Hons courses it attracts and caters to the best budding talents of not only Chakdaha township but also of a vast hinterland that cuts across Nadia and other surrounding districts.

Achievement and Excellence

Over the years this college has been nurturing a blend of academic excellences and extracurricular achievements, high order of teaching and infrastructural development, in virtuoso. It is on record that the best of our alumni went abroad to enter the highest echelons of study and research, and a large part of them is now placed in teaching positions of higher education. **The best athletes produced by this college won national acclaim and even Arjun Award. From the playground of this college, athletes (in handicapped section) were sent to international sports meet at Busan (South Korea) and Malayasia,** and they won distinction there. Performance of the college has even attracted campus selection – a phenomenon not very characteristic of non professional academics. Alongside Hons and General Degree courses, **UGC sponsored Remedial Coaching and Entry in Services for SC/ST/OBC/Minority students, UGC NRC, Career & Counselling** are conducted on a regular basis. The college has been a Study Centre of Netaji Subhash Open University since 1998, a centre where UG and PG course in different subjects are conducted providing space for students who have dropped out of regular academic streams.

Ambience and Cultural Activities

In a serene landscape poster free walls and rooms provide an ideal ambience for study. Amenities like an auditorium, an open-air dais surrounding fields and an adjacent stadium beckon the students into the arena of sports and culture. Sports and socials apart, activities like internally resourced seminars, departmental publications, felicitations of the best performers in University examination and extra-curricula's, cultural festivals like **ANTORJATIK MATRI BHASA DIBAS** and **SHARAD UTSAB** , inter-State cultural exchange programmes distinguish this college from its peers.

INFROMATION BROCHURE

FOR ADMISSION 2012-2013
COURSE STRUCTURE, EXAMINATION PATTERN
DISTRIBUTION OF MARKS
(AS PER University of Kalyani)

BACHELOR OF ARTS (GENERAL)	PART-I	PART-II	PART-III
Compulsory English: One half paper: 50 Marks	50 Marks	--	--
Modern Indian Language : One half paper: 50 Marks	50 Marks	--	--
Environmental Studies: One full paper: 100 Marks	100 Marks	--	--
Elective Subject:Three:Four Full Paper 3x4x100 each=1200 marks	3x1x100=300	3x2x100=600	3x1x100=300
AGGREGATE MARKS : 1400 Marks	=500 Marks	=600 Marks	=300 Marks

BACHELOR OF ARTS (HONOURS)	PART-I	PART-II	PART-III
Compulsory English: One half paper: 50 Marks	50 Marks	--	--
Modern Indian Language : One half paper: 50 Marks	50 Marks	--	--
Environmental Studies: One full paper: 100 Marks	100 Marks	--	--
Elective Subject: Three Full Paper 2x3x100 each=600 marks	2x1x100=200	2x2x100=400	
HONOURS SUBJECT : ONE : eight full papers=8x100=800	2x100=200	2x100=200	4x100=400
AGGREGATE MARKS : 1600 Marks	=600 Marks	=600marks	=400marks

BACHELOR OF COMMERCE (GENERAL)	PART-I	PART-II	PART-III
Compulsory English: One half paper: 50 Marks	50 Marks	--	--
Modern Indian Language : One half paper: 50 Marks	50 Marks	--	--
Environmental Studies: One full paper: 100 Marks	100 Marks	2x100=200marks	--
Elective Group – I: Three full paper : 3x100=300	2x100=200	2x100=200marks	
Elective Group – II: Three full paper : 3x100=300	=600 Marks	2x100=200marks	3x100=300marks
Elective Group – III: six full paper : 6x100=600		=600 marks	=300marks
AGGREGATE MARKS : 1400 Marks			

BACHELOR OF COMMERCE (HONOURS)	PART-I	PART-II	PART-III
Compulsory English: One half paper: 50 Marks	50 Marks	--	--
Modern Indian Language : One half paper: 50 Marks	50 Marks	--	--
Environmental Studies: One full paper: 100 Marks	100 Marks	--	--
Elective Group – I: Three full paper : 3x100=300	1x100=100	2x100=200	
Elective Group – II: Three full paper : 3x100=300	1x100=100	2x100=200	
Elective Group – III: eight full paper : 8x100=800	2x100=200	2x100=200	4x100=400
AGGREGATE MARKS : 1600 Marks	= 600 marks	= 600 marks	= 400 marks

UNIVERSITY OF KALYANI
COUNCIL OF UNDER GRADUATE STUDIES PROCEEDINGS OF THE 21ST MEETING REVISED
STRUCTURE OF PRACTICAL BASED SUBJECTS AT UG LEVEL

BACHELOR OF SCIENCE (GENERAL)	PART-I	PART-II	PART-III
Compulsory English: One half paper: 50 Marks	50 Marks	--	--
Modern Indian Language : One half paper: 50 Marks	50 Marks	--	--
Environmental Studies: One full paper: 100 Marks	100 Marks	3x2x100	--
Elective Subject:Three:four Full Paper 3x4x100 each=1200 marks	3x1x100	3x1x60	3x1x100
AGGREGATE MARKS : 1400 Marks	3x1x100 =300 Marks =300 Marks = 500 Marks	=300 Marks =600 Marks (pr3x1x100) =300 Marks =600 Marks	=180 = Marks (pr3x1x40) =120 Marks =300 Marks

BACHELOR OF SCIENCE (HONOURS)	PART-I	PART-II	PART-III
Compulsory English: One half paper: 50 Marks	50 Marks	--	--
Modern Indian Language : One half paper: 50 Marks	50 Marks	--	--
Environmental Studies: One full paper: 100 Marks	100 Marks	--	--
Elective Subject:Three Full Paper 2x3x100 each=600 marks	2x1x100	2x2x100	2x2x100
Honours Subject: 800 Marks	=200 Marks	=400 Marks	=400 Marks
Theory Seven papers = 540 Marks	200 Marks	Th 2x1x100	Th 2x1x100
Practical four papers = 260 Marks	(Th: 2x75) (Pr.: 1x50)	=200 Marks 200Maks (Th: 2x75) (Pr.: 1x50)	=200 Marks 400Maks (Th: 3x80) (Pr.: 2x80)
AGGREGATE MARKS : 1600 Marks	=600 Marks	=600 Marks	=400 Marks

INSTRUCTION

CHAKDAHA COLLEGE INFORMATION BROCHURE – 2012-2013

Separate Application form must be submitted for each of the Honours subjects and for B.A (General) Morning, B.A (General) Day, B.A (General) with Geography, B.Sc (Pure), B.Sc (Bio) and B.Com (General).

- **Documents required at the time of Submission of Admission Form.**
 - (a) Photocopy of H.S. or equivalent Mark sheet.
 - (b) Photocopy of Caste (S.C/S.T, OBC/ Minority) /Handicapped certificate (if any) duly attested (Certificate from either D.M./S.D.O./ M.P./ M.L.A./Municipal Councillor/Member, Zila Parishad only valid for S.C./S.T. candidates).Sports certificates from competent authority to be submitted. (For reserved category).
- **Documents required at the time of Admission.**
 - (Original & Photocopy without attestation - two sets)
 - (a) Migration Certificate (for migrating students only).
 - (b) H.S. or equivalent Marksheet & admit card
 - (c) Madhyamik Admit card.
 - (d) Two copies of Stamp-size photograph (coloured).
 - (e) Photocopy of Caste (S.C/S.T, OBC/ Minority) /Handicapped certificate (if any) duly attested (Certificate from either D.M./S.D.O./ M.P./ M.L.A./ Municipal Councillor/ Member, Zila Parishad only valid for S.C./S.T. candidates). Sports certificates from competent authority to be submitted.
 - (f) Income Certificate for BPL candidate only from competent authority.
 - (g) Certificate for Break of Study (if any)
 - (h) School leaving certificate.

COURSES OFFERED

B.A (Hons & General)	B.Sc (Hons & General)	B.Com (Hons & General)
Bengali (Beng)	Chemistry (Chem)	Accountancy (Acct)
English (Eng)	Physics (Phy)	
Sanskrit (Sans)	Mathematics (Math)	
Economics (Eco)	Botany (Bot)	
History (Hist)	Zoology (Zoo)	
Political Science (Pol.Sc)	Economics (Eco)	
Geography (Geo)	<u>Only General Subjects (No</u>	
<u>Hons)</u>	<u>Hons)</u>	
Philosophy (Phil)	Statistics (Stat)	

Compulsory subject for all in 1st Year Day and Morning section : ENVIS, Comp Bengali & English.

SUBJECT COMBINATION IN DIFFERENT COURSES

Courses	Hons Subject	Subject combination (select any one combination)	Code No
B.A Hons	Bengali Hons	Eng, Hist	BABH – 01
		Sans, Hist	BABH – 03
		Eng, Phil	BABH – 05
		Sans, Phil	BABH – 06
	English Hons	Beng, Phil	BAEH - 01
		Beng, Pol.Sc	BAEH – 02
		Sans, Phil	BAEH – 03
		Sans, Pol.Sc	BAEH - 04
	Economic Hons	Math, Stat.	ECOH – 01
		Math, Pol.Sc	ECOH – 02
		Hist, Stat	ECOH – 03
		Hist, Pol.Sc	ECOH – 04
	History Hons	Pol.Sc, Eco	BAHH -01
		Pol.Sc, Beng	BAHH -02
		Phil, Eco	BAHH -03
		Phil, Beng	BAHH -04
	Political Science Hons	Eng, Hist	BAPH – 01
		Beng, Hist	BAPH – 03
		Eng, Phil	BAPH – 05
		Beng, Phil	BAPH – 06
	Sanskrit Hons	Beng, Phil	BASH – 02
		Eng, Phil	BASH – 04
		Beng, Pol.Sc	BASH – 05
		Eng, Pol.Sc	BASH – 06
	Geography Hons	Math, Stat	BAGH -01
		Math, Pol.Sc	BAGH -02
		Eco, Stat	BAGH -03
		Eco, Pol.Sc	BAGH -04
		Beng, Pol.Sc	BAGH -05

Courses	Hons Subject	Subject combination (select any one combination)	Code No
B.Com Hons			BCOH

Courses	Hons Subject	Subject combination (select any one combination)	Code No
B.Sc Hons	Physics	Math, Chem	BSPH -01
		Math, Stat	BSPH -02
	Chemistry	Phys, Math	BSCH – 01
	Mathematics	Phys, Chem	BSMH - 01
		Phys, Stat	BSMH – 02
	Zoology	Chem, Bot	BSZH -01
	Botany	Chem, Zoo	BSBH - 01

Courses	Subject combination (select any one combination)	Code No
B.A General	Eco, Pol.Sc, Eng	BAGE – 01
	Eco, Pol.Sc, Sans	BAGE – 02
	Eco, Pol.Sc, Beng	BAGE – 03
	Eco, Phil, Beng	BAGE – 04
	Eco, Phil, Eng	BAGE – 05
	Eco, Pol.Sc, Sans	BAGE – 06
	Hist, Pol.Sc, Sans	BAGE – 07
	Hist, Phil, Sans	BAGE – 08
	Hist, Pol.Sc, Beng	BAGE – 09
	Hist, Phil, Eng	BAGE – 10
	Hist, Pol.Sc, Eng	BAGE – 11
	Hist, Phil, Beng	BAGE – 12

Courses	Subject combination (select any one combination)	Code No
B.A General With Geography	Geo, Math, Stat	BAGG – 01
	Geo, Math, Pol.Sc	BAGG – 02
	Geo, Eco, Stat	BAGG – 03
	Geo, Eco, Pol.Sc	BAGG – 04

Course	Subject combination (select any one combination)	Code No
B.Sc General	Math, Phy, Chem	BSGP 01
A. Physical Science	Math, Phys, Stat	BSGP 02
B. Biological Science	Zoo, Bot, Chem	BSGB – 01

B.Com Gen		BCGE - 01
------------------	--	------------------

Morning Section B.A (General) (Select any one combination)	Hist, Pol.Sc, Phil	BGMS -01
	Hist, Phil, Beng	BGMS -02
	Pol.Sc, Beng, Phil	BGMS -03
	Hist, Pol.Sc, Beng	BGMS -04
	Sans, Pol.Sc, Beng	BGMS -05
	Sans, Phil, Beng	BGMS -06
	Sans, Phil, Pol.Sc	BGMS -07

<u>FEES STRUCTURE</u>	B.A (G)	B.A (H)	B.COM (G)	B.COM (H)	B.A with GEO	Math(H)/ B.Sc(G) (Pure/Bio)	Phy / Chem / Zoo/Bot(H)	Geo (H)
Tuition fees (Per Month)*	50	75	60	85	75	85	110	200
Development fee / Faculty improvement fee	150	150	150	150	150	150	150	680
Building	100	100	100	100	100	100	100	100
Admission Fee / Enrolment fee	50	75	60	85	75	85	110	200
Session Fee	45	45	45	45	45	45	45	45
Identity Card Fee	10	10	10	10	10	10	10	10
Students Welfare Fee	20	20	20	20	20	20	20	20
Institutional Fee	150	150	150	150	150	150	150	150
Game Fee	50	50	50	50	50	50	50	50
Magazine Fee	25	25	25	25	25	25	25	25
College Exam Fee	25	25	25	25	25	25	25	25
Library Fee	50	50	50	50	50	50	50	50
Energy Fee	80	80	80	80	80	80	80	80
Library Caution Fee	10	10	10	10	10	10	10	10
Laboratory Fee	-	-	-	-	150	150	300	2250 (in a year)
Lab Caution Fee	-	-	-	-	50	50	50	50
Registration Fee (One time)	75	75	75	75	75	75	75	75
Registration form (One time)	05	05	05	05	05	05	05	05
Field Survey work (in a year)	-	-	-	-	-	-	-	1000
Festival Fee	20	20	20	20	20	20	20	20
Total	1015	1115	1055	1155	1315	1355	1605	5445

* At least three months Tuition fees is to be paid at the time of Admission. Same fee is required at the time of enrollment in Part-II and Part-III

N.B: No appeal for concession will be entertained in Geography (Hons) course.

Intake capacity of Students

In the Session 2011-2012

SI No	Subjects	No of seats (including reserved category)
1	Bengali (Hons)	77
2	History (Hons)	66
3	English (Hons)	64
4	Political Science(Hons)	66
5	Sanskrit (Hons)	45
6	Geography (Hons) started from 2011	21
7	Economics (Hons)	30
8	B.A (General) Day Section	165
9	B.A (General) Morning Section	1025
10	B.A (Gen) with Geo	30
11	Physics (Hons)	35
12	Chemistry (Hons)	35
13	Mathematics (Hons)	30
14	Zoology (Hons)	30
15	Botany (Hons)	25
16	B.Sc Bio	35
17	B.Sc Pure	35
18	B.Com (Hons)	66
19	B.Com (General)	220
	Total	2100

GENERAL RULES AND REGULATIONS

1. Students are admitted in the college strictly on the basis of merit. A merit list is prepared on the basis of marks in best five subjects in the (10+2) Level Examination.
2. All students are accountable to the Principal / Teacher-in-Charge for their conduct in College.
3. a) According to the University of Kalyani rules, a candidate shall be considered as **Collegiate** if he/she attends at least **75%** of lectures in any subject, and as **Non-Collegiate** if attendance in any subject falls short of **75%** but not below **60%**. A candidate who has not attended at least 60% of lectures be considered **Dis-Collegiate** & shall be debarred from appearing in any examination. In case of absence due to illness, students are required to submit to the Principal, a medical certificate with a letter from the parents (guardian) explaining the reason for absence.

b) Class attendance of all the students will be informed at an interval of every 3 months. The students / guardians should personally collect the information. If necessary he/she may contact the corresponding departments.
4. Change in subject combination for honours students must be done within stipulated time as declared by University of Kalyani.
5. Students are required to carry their Identity Card bearing their photographs.
6. Any students found guilty of damaging college property or of any other form of indiscipline like writing on/defacing walls will be severely punished.
7. Smoking and Spitting are strictly forbidden in the college premises.
8. All College excursions or outings require the prior sanction of the Principal / Teacher-in-Charge.
9. Guardians are required to attend Guardians' Meeting scheduled to be held as per Principal's notification for an interface with the Faculties and Administration.

Admission Procedure

1. a) Admission to B.A/B.Sc / B.Com General and Hons courses will be on the basis of the marks in Higher Secondary or equivalent examination recognized by University of Kalyani and other criteria as stated by the universty. Notification of admission will be made after publication of Higher Secondary result of West Bengal. Separate application forms must be submitted for separate combination codes.
b) For Hons Subjects, general sections in day and morning section and also for B.A (G) with Geography as on paper, separate different application forms are to be submitted.
2. a) As soon as the applicant is notified (through counselling) that admission has been offered to him/her, the full admission fees will have to be paid on the day within stipulated time., otherwise the offer of admission is liable to be cancelled. Counselling and admission of General and SC/ST/PH candidates will be done on the same day.
b) If an empanelled student can not come personally at the time of admission due to admission in a Hospital/Nursing Home, his/her father/mother /Guardian may help in admitting the student but he/she has to produce in details the certificate from competent authority regarding the students illness along with all original documents. However, if neither the students nor his guardian produce the same his/her candidature will be treated as cancelled.
3. **FEES ONCE PAID CANNOT BE REFUNDED.** Fees once paid will not be carried over for a further session.

সাধারণ নিয়মাবলী

- ১) সম্পূর্ণ মেধার ভিত্তিতে এই কলেজে ছাত্র-ছাত্রীদের ভর্তি করা হয়। (১০+২) স্তরে সর্বোচ্চ পাঁচটি বিষয়ে প্রাপ্ত নম্বরের ভিত্তিতে -মধা তালিকা প্রস্তুত করা হয়।
- ২) সমস্ত ছাত্র-ছাত্রীদের তাদের আচরণের জন্য অধ্যক্ষ মহোদয়ের কাছে দায়ভাগী থাকবে।
- ৩) ক) কল্যানী বিশ্ববিদ্যালয়ের নিয়ম অনুযায়ী কোনো ছাত্র-ছাত্রী শতকরা ৭৫% (পাঁচাত্তর) ক্লাস উপস্থিত থাকলেই নিয়মিত বা ক-লজি-য়ট হি-স-ব গণ্য হ-ব। যদি উপস্থিতির হার ৭৫% এর কম কিন্তু ৬০% এর উপ-র থাকে তাহ-ল অনিয়মিত বা 'নন-ক-লজি-য়ট' হি-স-ব গণ্য হ-ব। কিন্তু উপস্থিতির হার ৬০% এর কম হ-লে -স ক-লজি বহির্ভূত বা 'ডিস-ক-লজি-য়ট' রু-প গণ্য হ-ব এবং কোনো পরীক্ষায় বসবার ক্ষেত্রে উপযুক্ত বলে বিবেচিত হবে না। অসুস্থতা জনিত অনুপস্থিতির ক্ষেত্রে ছাত্র-ছাত্রীদের চিকিৎসকের উপযুক্ত শংসাপত্র সহ পিতা বা মাতার (অভিভাব-কর) চিঠি সহ অনুপস্থিতির কারণ জানি-য় আ-বদন কর-ত হ-ব।
খ) প্রতি ৩ (তিন) মাস অন্তর প্রতি ছাত্র-ছাত্রীদের উপস্থিতির হার জানানো হবে। ছাত্র-ছাত্রী ও অভিভাবকদের নিজেদের দায়িত্বে তা -জ-ন নি-ত হ-ব। প্র-য়াজ-ন সংশ্লিষ্ট বিভা-গও এ ব্যাপা-র -য়াগা-য়াগ করা -য-ত পা-র।
- ৪) সাম্মানিক বিষয় পরিবর্ত-নর সময়সীমা কল্যানী বিশ্ববিদ্যালয় নির্ধারিত দিন অনুযায়ী ধার্য হ-ব।
- ৫) ছাত্র-ছাত্রীদের স্ব স্ব আলোকচিত্র সহ পরিচিতি পত্র প্রদর্শন বাধ্যতামূলক।
- ৬) কলেজের সম্পত্তি বিনষ্ট কিংবা দেওয়ালে লেখা বা কলুষিত করা ইত্যাদি বিষয়ে যদি কোন ছাত্র-ছাত্রী দোষী সাব্যস্ত হয়, তাহলে ক-ঠারভা-ব শাস্তি প্রাপ্ত হ-ব।
- ৭) কলেজ প্রাঙ্গনে ধুমপান ও খুতু ফেলা সম্পূর্ণভাবে নিষিদ্ধ।
- ৮) সব রক-মর শিক্ষামূলক ভ্রমণ ক-ল-জর অধ্যক্ষ মহোদ-য়র প্রাক অনুমতি সা-পক্ষ।
- ৯) ক-ল-জর নানা বিভাগ ও প্রশাস-নর কাজকর্ম সম্প-র্ক মত বিনিম-য়র জন্য অধ্যক্ষনির্ধারিত অভিভাবকসভায় অভিভাবক-দর উপস্থিতি প্রার্থনীয়।
- ১০) কোন ছাত্র-ছাত্রীকে র্যাগিং করা কঠোরভাবে নিষিদ্ধ ও আইনত: দণ্ডনীয়।

ভর্তি এবং বেতন সংক্রান্ত তথ্যাদি

- ১) ক) বি.এ/ বি.এস.সি / বি.কম - সাধারণ ও সাম্মানিক বিভা-গ ভর্তির -য়াগ্যতা প্রার্থীর উচ্চ মাধ্যমিক পরীক্ষা অথবা কল্যানী বিশ্ববিদ্যালয় অনু-মাদিত সমতুল পরীক্ষায় প্রাপ্ত নম্বরের অথবা প্রতিষ্ঠান নির্দিষ্ট শর্ত অনুযায়ী নির্ধারিত হবে। পশ্চিমবঙ্গ উচ্চ মাধ্যমিক পরীক্ষার ফল প্রকা-শর প-রই ভর্তি বিষয়ক বিজ্ঞপ্তি প্রকাশিত হয়। পৃথক বিষয়ের জন্য পৃথক আবেদনপত্র জমা দিতে হবে।
খ) প্রতিটি সাম্মানিক, দিবা ও প্রাত: বিভা-গর সাধারণ এবং ভূ-গোল সহ বি.এ বিভা-গ ভর্তির জন্য আলাদা আলাদা আ-বদন পত্র জমা দি-ত হ-ব।
- ২) ক) নির্দিষ্ট পরামর্শদা-নর (কাউ-সলিং) মাধ্য-ম -কা-না শিক্ষার্থী ভর্তির জন্য বি-বচিত হ-লে, তা-ক ক-ল-জর প্র-দয় -বতন ও অন্যান্য খা-ত প্র-দয় অর্থ জমা দি-ত হ-ব। ভর্তি বাবদ নির্দিষ্ট পরিমাণ ঐ অর্থ নির্দিষ্ট সম-য়র ম-ধ্য জমা না দি-লে ভর্তি বাতিল ব-ল গণ্য হ-ব। সাধারণ/তপশীল জাতি/তপশীল উপজাতি/শারীরিক প্রতিবন্ধী তালিকাভুক্ত ছাত্র-ছাত্রীদের পরামর্শদান (কাউসেলিং) এবং ভর্তি একই দি-ন অনুষ্ঠিত হ-ব।
খ) ভর্তির সময়ে কোন ছাত্র-ছাত্রী অসুস্থ অবস্থায় হাসপাতালে / নার্সিং হোমে ভর্তি থাকলে নির্দিষ্ট তারিখে সার্টিফি-কট এবং ভর্তির জন্য প্রয়োজনীয় কাগজপত্র সহ বাবা/মা/অভিভাবক নির্দিষ্ট তারিখে ছাত্র-ছাত্রীকে ভর্তি করাবেন। পরবর্তীকালে তার ভর্তি বিবেচিত হ-ব না।
গ) ভর্তির একমা-সর ম-ধ্য নাম -রজি-স্ট্রেশন করা-ত হ-ব। না হ-লে ঐ ভর্তি বাতিল ব-ল গণ্য হ-ব। ঐ একমাস সময়কা-লর ম-ধ্য ছাত্র-ছাত্রীর অন্তত: ৭৫% ক্লাস উপস্থিতি বাধ্যতামূলক।
- ৩) সমস্ত রক-মর ভর্তি এক বছ-রর জন্য বৈধ এবং -সকার-ণ প্রতি শিক্ষাব-র্ষ নবীকরণ বাধ্যতামূলক।
- ৪) ভর্তি বাবদ প্রদত্ত অর্থ কোন অবস্থাতেই ফেরৎযোগ্য নয়। কোনো শিক্ষাবর্ষে প্রদত্ত বেতন অন্য কোনো শিক্ষাব-র্ষর জন্য বি-বচিত হ-ব না
- ৫) ভর্তির সময় প্রদত্ত নথি সমূহ :
ক) মূল মাই-গ্রেশন সার্টিফি-কট এবং তার প্রতিলিপি (শুধুমাত্র মাইগ্রেশন ছাত্র-ছাত্রীদের জন্য)
খ) উচ্চ মাধ্যমিক পরীক্ষা অথবা সমতুল পরীক্ষার মূল মার্কশীট ও অ্যাডমিট কা-র্ডর প্রতিলিপি ;
গ) মাধ্যমিক পরীক্ষার অ্যাডমিট কা-র্ডর প্রতিলিপি ;
ঘ) দু'কপি স্ট্যাম্প সাইজের রঙ্গিন ফটো ;
ঙ) তপশীল জাতি/তপশীল উপজাতি/শারীরিক প্রতিবন্ধী নির্দশক প্রত্যয়িত শংসাপত্রের মূল ও অনুলিপি (তপশীল জাতি/তপশীল উপজাতিদের ক্ষেত্রে শুধুমাত্র জেলাশাসক/মহকুমা শাসক/সাংসদ/বিধায়ক / পুরসভার পুরপ্রধান / পুরসভার কাউন্সিলর বা জেলাপরিষদের সদস্য কর্তৃক প্রদত্ত শংসাপত্র গ্রাহ্য)।

FACILITIES

The College Building

The college has three separate and self-sufficient buildings for Arts, Commerce and Science faculties respectively on the sides of the central college ground. Each building is provided with well illuminated, spacious class-rooms, teachers' room and toilets. There are also separate administrative building, library and extension buildings inside the college campus/

The three Pillars:

a) **Teaching Faculty:** Beside fulltime faculty members there are contractual Lecturers, part-time and guest Lecturers to meet the exigencies of academic standard and adequacy of teaching hours. More than 70% of the teachers are either Ph.D or M.Phil degree achievers. Majority of the teachers are associated with research activities. They are also associated with syllabus framing, module formation, examination works etc and act as UG and PG Board members of University Court and Council for University of Kalyani when selected / elected.

b) **Non-Teaching Faculty:** Members of the non-teaching staff serve the students with meticulous care and devotion. Complete credentials and information of a college student, stored in computer packages are maintained by them.

c) **The Students:** Against the present day scenario, Chakdaha College students are exceptionally good in all aspects like learning aptitude, behaviour, class attendance, dress code etc. Students' Union is always there to help the students in need. Students' Union generally does not interfere with the college day-to-day affairs except when they are compelled to.

Our college is one of the very few colleges where one will find no poster, walling or festoon inside the college campus. The whole credit goes to the students. From 1972 there has been not a single incident of student harassment by his/her fellow students

Library :

1. The college library presently has more than 22,000 books. These include text books and rare costly reference books and up-dated information books.

2. The college subscribes to journals, newspapers and periodicals.

3. The college library remains open to all college staff and students from 8.30 am to 5 pm on Monday, Wednesday and Friday; 10.30 am to 5 pm on Tuesday and Thursday and 10.30 am to 2 pm on Saturday.

4. **Reading :** Students are allowed to use reading room for reading purposes on submission of their reading cards.

5. **Borrowing :** Each student is provided with a lending Card (two for Hons and one for General students) for borrowing books. Books can be borrowed for a period of 7 days. A fine of fifty paise per day will be charged if books not submitted within due date. If library card is lost duplicate card will be issued on submission of Rs. 20/- (Reference card) and Rs. 20/- (lending card).

6. Disregard of library rules, indiscipline and misbehavior will render students liable to be denied access to the library.

7. The college has also departmental libraries to cater to the needs of students of respective departmental students. All Hons Students may access this library at any time subject to prior permission. In some cases they may even borrow books from the library after their final test examinations.

8. The students may consult the library book manuals for respective departmental books and check which books are there for use.

9. **Future plans:** (i) The college has already made computer catalogues for all the books in the library for students ready-use.

(ii) The college plans to install computers in the library so that a student may trace the status of a book whether that is available in the library or borrowed by someone else, how many copies of that book the library has etc, by a click of the mouse.

Other Class-Teaching Tools:

The college also provides various audio-visual aids like OHP, class-room amplifiers etc. to the faculties for presentations during classes, seminars, debates and other extra-curricular activities.

Laboratories :

College provides well-equipped laboratories for the different lab-based departments: Chemistry, Physics, Geography, Zoology, Mathematics, Botany, Statistics. Laboratory rooms are large enough for air circulation, proper illumination and students' free movement. For all the subjects' different laboratory rooms are used for different kinds of experiments. Some laboratories have computer facilities too. Besides routine classes, special practical classes are arranged, especially before the final university examinations. Laboratory attendants are always here to look after the needs of the students.

Office:

The College office is fully computerized. The Accounts department is also computerized and take care of students' Fee Collection, Daily Accounts. Maintaining Cash Book etc. they are handled by the accounting package programme Tally (9.2). The college office is now well equipped to render smooth and efficient services to more than three thousand students. Any student may get all his/her up-dated in-formation by a click of the mouse button.

Seminar Hall:

The College has a large seminar hall with 200 seating capacity and equipped with all modern amenities. The seminar hall facilitates the students & teachers to hold seminars and other group activities without disruption of normal classes.

Identity Card:

After admission a student is required to get an identity card signed by the Principal / Teacher-in-Charge of the College. containing information about the student concerned. This card is a proof of

his/her status as a students of Chakdaha College. this may help students in many unwanted situations even outside college campus.

Academic Calendar:

An academic calendar, stating dates of important academic events such as college examination, final test, class tests, list of holidays are distributed to the students so that they can plan their future activities well in advance. Some departments split up the entire syllabus in different modules and inform the students accordingly.

Scholarship & Stipend:

1. Nearly 10% of the students are given financial assistance from the students' Aid Fund yearly. The selection is made on the basis of merit, financial status and class attendance.
2. The Govt. of India awards a few scholarships to students belonging to SC/ST/OBC/Minority/Physically Handicapped categories subject to their family income.
3. For the eleventh plan period (2007-2012) 20 (twenty) SC/ST students each year will get a monthly stipend of Rs. 500.00 only on the basis of merit and attendance in classes Eligible students must submit caste certificate and also family income certificate.
4. Some of the institutions / organization also award scholarship to meritorious students time to time.
5. Teachers' Council also provides stipends to some poor and meritorious students.
6. Students' Union also helps students in financial distress.

Awards/Prizes:

1. Medals are given to students who secure highest marks among the college students in the University final examination in respective honours subjects.
2. Medals/ Prizes are given to students who secure highest marks among general students (one each for B.A, B.Sc Pure and Bio , B.Com).
3. Award is given to students who perform well in different cultural programmes.

The college appeals to all to generously contribute to start scholarships for the students of the college in memory of some of their lovable ones.

Catering Service:

The College arranges for one newly constructed well located and airy canteen to cater the need of the students.

Counselling:

Faculty Members are always available to students for open consultation and advice on personal & social problems. Students may have their specific academic problems sorted out with the help of their respective teachers. This offer remains open even after the final examination is over. For getting jobs a separate counselling unit is formed. Last year a number of organizations arranged interviews in our college campus for recruitment in academic and service sectors.

Grievance Redressal Cell:

The College has a Grievance Redressal Cell to address the grievances and suggestions of the students, staff and guardians. Complaint and suggestion boxes are placed at strategic points for this purpose.

Common Room:

There are separate common rooms for male and female students for their use during leisure periods.

College Magazine:

The College magazine is published annually by the students' union under the guidance of the entrusted teacher. Some departments also publish wall magazines regularly.

NCC:

Chakdaha College has a tradition of running National Cadet Corps effectively for a long time. Lots of cadets have excelled in their performance at National level also. Even in year 2012, four cadets were selected for the Republic Day parade at New Delhi. Now college has two units of N.C.C one for male students and one for female students both being run under the vigilant supervision of Dr. Paritosh Biswas.

NSS:

There are two NSS units in college at present. In unit one programme officer is Prof. Ajit Kumar Mondal & Unit 2 programme Officer is Prof. Susanta Ghosh. Almost every year our NSS volunteers get selected to participate in Pre-Republic Day camp and Republic Day held in New Delhi. Our NSS volunteers attended National Integration Camps held in Ahmadabad and Hardwar. One National Integration camp has been organized by our NSS units of Chakdaha College. Our two NSS units provide a cue to build up the co-operative attitude to serve the society.

Annual Functions:

Annual Functions like Bhasadibas, Sharad Utsab, Basanto Utsab, Departmental Reunion etc. are organized on a regular basis. Annual social function is celebrated usually during the winter season each year.

Seminars / Exhibitions:

Seminars / Exhibitions are arranged by the college and also by different departments of the college on regular basis.

Testing Facilities:

- a. An arsenic detection unit is formed by the Department of Chemistry to serve the society.
- b. A microbiological testing unit is formed by the Department of Botany.

Hostel:

Twenty students (SC/ST only) can be accommodated in the college hostel provided with necessary facilities.

Computer Centre:

The college has a computer centre equipped with about thirty computer. Interested students may use this centre as per their need, subject to availability.

Remedial Coaching Centre:

The college has one unit for remedial coaching for all the college SC/ST students. Classes are held according to the need of the students. Also the students may avail library, photocopy of study materials and computer facilities there.

Entry in Job Training Centre:

This unit of the college helps the students of the college and also neighboring locality to train them for different jobs. Eminent counselor both from the college and outside are invited to impart the training. Here also students may avail library, computer and other related facilities.

Career Counselling:

A. Career Counselling Cell (financed by UGC) is formed for the guidance of SC/ST/OBC/Minority students. The cell holds workshops and seminars time to time to nourish the future of the socially disadvantaged students.

Alumni Association:

Many of our former students are well established in their social lives. They are engaged in different occupations such as practicing law, teaching, research activity, service sector, bank service, journalism, business etc. and have established an Alumni Association to help the college in need.

Students' Union:

The college has a representative Students' Union which manages the co-curricular activities of the college. viz. cultural competition, sports, social functions, college magazine etc. Each year they arrange for a blood donation camp.

Cultural Heritage:

The College has a long cultural heritage from its inception in 1992. Besides regular college functions, all the Hons teaching departments organize annual departmental reunions of past and present students. In these functions, all the interested students may exhibit his/her cultural skills.

College Results:

The College is one of the oldest and leading colleges affiliated to the University of Kalyani. University examination results of the college has been always quite satisfactory recording toppers in several subject over the years.

Netaji Subhash Open University Study Centre:

The College has a study centre under Netaji Subhash Open University (NSOU) since 1998. UG & PG courses in different subjects are taught in the centre. Also there are BLIS, MLIS, different diploma & certificate courses in the centre. Students are admitted in two semesters – January & July of each year. All Graduates from the colleges may study PG courses in the following subjects – Bengali, English, History, Political Science, Education, Mathematics & MSW.

EXAMINATION SYSTEM

We hold college and university examination in its true spirit. We have an “Examination Sub-Committee” consisting of teachers and non-teaching staff of the college. As per university guidelines, we take three unit tests for honours students covering the syllabus taught between two consecutive tests as mentioned below:

- i. Unit – I is taken just before Puja Vacation.
- ii. Unit – II in the 1st week of January.
- iii. Unit – III during March / April.

Each paper consists of 20marks and time allowed is 45 minutes. Examination schedule is put up in the notice board in advance.

Immediately after Unit-III examination, we hold Test Examination for General students which also includes pass papers for Honours students.

Between April and June all University examinations(Part-I, II, III) are held at our college centre where students of other colleges (as set by the University of Kalyani) sit for their examination.

Keeping in mind about the scorching heat of summer, we take all possible measures for uninterrupted power supply, availability of drinking water and medical facilities in case of emergencies.

Invigilators in the rooms remain strictly vigilant all through to curb any malpractice. Even our invigilators don't hesitate to expel a student if found guilty after repeated warnings. We also take help from local administration for safe passage of examination.

Governing Body

(as on 31.05.2012)

President : Dr. Amal Krishna Guha
Secretary : Prof. Sibnath Bandyopadhyay.

Members:

Sri Naresh Chandra Chaki : Govt Nominee
Smt. Neoti Maitra : University Nominee.
Dr. Kanak Moitra : Chairman, Chakdaha Municipality.
Dr. Barun Kumar Datta : Teachers' Representative.
Prof. Kunal Banerjee : Teachers' Representative.
Dr. Saroj Kumar Maity : Teachers' Representative.
Dr. Paritosh Biswas : Teachers' Representative.
Sri Haradhan Chowdhury : Non teaching Representative.
Sri Subhamay Chaudhuri : Non teaching Representative.
Sri Tanmay Singha : Students' Representative.

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH NAZAR MARG

NEW DELHI – 110002

UGC DRAFT REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

In exercise of the power conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely –

- 1.1) These regulations shall be called the “UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009”.
- 1.2) They shall apply come into force with immediate effect.
- 1.3) They shall apply to all the universities established or incorporated by or under a Central Act a Provincial Act or a State Act, to all institutions deemed to be university under section 3 of the UGC Act, 1956, to all other higher educational institutions. Including the departments, constituent units and all the premises (academic, residential sports, canteen etc) of such universities deemed universities and other higher educational institutions, whether located within the campus or outside, and to all means of transportation of students whether public or private. For details see the “College Notice Board”.

Faculties on Full Time and Part-time Basis

Bengali	History	English
1. Dr. Mandira Roy	1. Prof. Sagata Bhadra	1. Prof. Sipra Pal
2. Dr. Shibani Ray Mondal	2. Prof. Sonali Kar	2. Dr. Jay Sankar Basu
3. Dr. Siddhartha Dutta	3. Prof. Poli Dey	3. Prof Madhumita Das
4. Prof. Mihir Nath	4. Prof. Krishna Kamal Ghosh	4. Prof. Abhijit Biswas
5. Dr. Suparna Kundu	5. Prof. Kakali Biswas	5. Prof. Tarun Kumar Bag
6. Prof. Susanta Ghosh	6. Prof. Samaresh Patra	6. Prof. Puja Roy
7. Prof. Abhijit Mukhopadhyay	7. Prof. Prakash Das	
	8. Prof. Sudeshna Barui	
	9. Prof. Palash Biswas	

Philosophy	Political Science	Economics
1. Prof Sarbani Sarkar	1. Prof Sibnath Bandyopadhyay	1. Dr. Arun Kumar Nandi
2. Prof Bidisha Roy	2. Prof Ajit Kumar Mondal	2. Prof Swati Ghosh
3. Prof. Sathi Mitra	3. Prof Aliul Hoque	3. Prof Shibani Ghosh
	4. Prof Narayan Das Gupta	4. Prof Arijit Dey
	5. Prof Bratati Ghosh	5. Prof Tusar Kanti Dey
	6. Prof Dalia Halder	
	7. Prof Trina Mitra	
	8. Prof. Jamsed Nasir Mondal	

Sanskrit	Botany	Zoology
1. Prof Sandhya Sarkar	1. Dr. Anjan Sengupta	1. Dr. Ajoy Kumar Paul
2. Prof Tripti Sen Das	2. Dr. Nabanita Chattapadhyay	2. Dr. Subhatosh Biswas
3. Prof Sarmila Das	3. Prof Souratapas Dey	3. Prof Debabrata Pramanick
4. Prof Shovan Chakraborty	4. Dr. Manojit Debnath	4. Dr. Manasi Debnath.
5. Prof Mallika Banik	5. Prof Saborni Maity	
6. Prof Sreya Basu	6. Prof Sourav Paul	
7. Prof. Shubhendu Tarafder		

Faculties on Full Time and Part-time Basis

Chemistry	Mathematics	Physics
1. Dr. Saroj Kumar Maity 2. Dr. Paritosh Biswas 3. Sri. Sagnik Mondal (GLI) 4. Dr. Naba Kumar Ghosh 5. Prof Rajlakshi Ganguly 6. Prof Debabrata Biswas 7. Prof Priyanka Paul 8. Prof. Somashree Sarkar	1. Dr. Barun Kumar Datta 2. Dr. Sadasiv Chakraborty 3. Prof Biswarup Chatterjee 4. Prof Sampa Sen 5. Prof Nabanita Mitra 6. Prof Bipasa Roy 7. Prof. Arindam Biswas	1. Dr. Asit Kumar Chakraborty 2. Prof. Kunal Banerjee 3. Dr. Subhash Deb Barman 4. Prof. Anirban Roy 5. Prof Saptarshi Chatterjee
Commerce	Statistics	
1. Prof Saswata Banarjee 2. Dr. Amit Kumar Chakraborty 3. Prof Sulagna Chowdhury 4. Prof Sujit Roy	1. Prof. Sukumar Giri	<u>Librarian (Contractual)</u> 1. Sri Gobinda Bardhan.

CHAKDAHA COLLEGE
NON – TEACHING STAFF

Sl No	Name	Designation
1	Sri Haradhan Choudhury	Head Clerk
2	Sri Utpal Gupta	Cashier (Day Section)
3	Sri Ashoke Kumar Mukherjee	Cashier (Morning Section)
4	Pranab Kumar Kundu	Accountant
5	Smt Anjana Das	Clerk
6	Sri Narendra Kumar Sarkar	Clerk
7	Sri Bikash Kar	Steno Typist
8	Sri Rabindra Nath Chakraborty	Peon
9	Sri Sankar Prasad Banik	Peon
10	Sri Minar Ali Mondal	Lab Attendant in Zoology
11	Sri Tapan Kumar Mukherjee	Peon
12	Sri Tapan Kumar Hore	Lab Sweeper
13	Sri Milan Kanti Das	Lab Attendant in Botany
14	Sri Sukumar Chakraborty	Peon
15	Sri Debasish Bhowmick	Lab Attendant in Physics
16	Sri Raj Kumar Ekka	Durwan
17	Sri Pallab Kumar Basu	Lab Attendant in Chemistry
18	Sri Subhamay Chaudhuri	Generator Operator
19	Sri Nirmal Chandra Talukder	Lab Attendant in Botany
20	Sri Himangshu Shekhar Das	Lab Attendant in Zoology
21	Sri Sipra Das	Mali
22	Sri Gopal Dey	Night Guard
23	Sri Debabrata Biswas	Peon
24	Sri Arup Dey	Lab Attendant in Geography
25	Sri Provash Das	Lab Attendant in Chemistry
26	Sri Surajit Singha	Lab Attendant in Chemistry
27	Sri Provanjan Chatterjee	Peon